



UGC Workshop, 18 July 2014

# Quality Assurance Activities, University of Kelaniya

# Internal Quality Assurance Unit



- Set up by the Vice-Chancellor in Nov 2005, with one senior academic from each faculty (Dean / FGS in Chair, 5 members *in toto*)
- Goals and responsibilities articulated in 2008

# Goal



*To create a culture that seeks to continually improve the quality of all academic activities in the University of Kelaniya*

# Responsibilities



- Promote quality enhancement activities in university
- Liaise with QAAC and UGC in facilitating conduct of external reviews
- Guide Faculties and Depts in preparation of SERs for external reviews
- Facilitate implementation of follow-up actions recommended in review reports
- Liaise with IQAUs in other HEIs to share good practices and enhance the quality of HE in SL

# Activities



- Facilitated submission of 30 SERs from all Depts and Faculties (2006 - 2009)
- Report regularly to Senate on IQA activities (routine agenda item)
- Compiled SER for Institutional Review in 2009 and in 2014
- Reported to V-C on recommendations made by Institutional Review team
- Internal Quality Assurance Cells were set up in each faculty in 2010 after IR

# Faculty Cells



- Membership includes 4-5 senior academics and an administrative officer
- Mandate:
  - To promote quality enhancement activities within Faculty
  - Facilitate and monitor implementation of recommendations made by external review team in liaison with IQAU
  - Liaise with IQAU in drawing up schedule for 2<sup>nd</sup> review cycle
  - Guide Heads of Dept in preparation of SERs

# Activities of IQAU, ctd



- Met with each IQAC during 2010 to
  - review recommendations in relevant composite report from QAAC
  - Prepared schedule for 2<sup>nd</sup> review cycle
  - Minutes of relevant meeting were sent to Dean of Faculty prior to confirmation
- Drafted university policies on
  - Peer review and feedback
  - Student feedback

# Current members of IQAU



- One representative from each faculty
  - Commerce & Management Studies
  - Graduate Studies
  - Humanities
  - Medicine
  - Science
  - Social Sciences
- Director, CDCE
- Director, GWAI
- Director, SDU
- One SAR (Secretary)



# Current QA activities 1



- Mainly initiated by the CULTEC
- By-Laws on Examination Procedures
  - Schedule of examinations
  - Rules and regulations related to written exams
  - Duties and instructions to supervisors and invigilators
  - Duties and responsibilities of Dean / Head of Dept / Chief Examiners / AR / SAR / Hall Attendants
  - Examination irregularities
  - Exam offences committed by parties other than candidates

# Current QA activities 2



- Review of qualifications awarded by Kelaniya according to Sri Lanka Qualifications Framework
- For each of 13 levels of qualifications awarded by the University, guidelines are being developed on
  - Notation for course codes
  - Minimum admission requirements
  - Progression
  - Qualification with abbreviations
  - Eligibility for award of qualification