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பல்கலைக்கழக மானியங்கள் ஆணைக்குழு
UNIVERSITY GRANTS COMMISSION

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எனது இலக்கம்
My Number

UGC/QAAC/IQAU

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20, වෝඩ් පෙදෙස, කොළඹ 07, ශ්‍රී ලංකාව.
20, வாட்டு இடம், கொழும்பு 7, இலங்கை.
20, Ward Place, Colombo 07, Sri Lanka.
30/10/2017

Vice Chancellors of Universities
Rectors of Campuses
Directors of Institutes

Cadre Allocation for the Internal Quality Assurance Units (IQAU) of Universities


According to the UGC Circular 04/2015 and the Performance Score Card for IQAUs of Universities developed by the QAAC/UGC, support staff under an Assistant Registrar should be provided to each IQAU.

However, it was reported that IQAUs in Universities are under staff and most of the IQAUs do not have any support staff.

Accordingly, the Commission at its 971st meeting held on 07/09/2017, having considered the situation recommended informing Universities that IQAUs should be provided the cadre posts for a Management Assistant and a Works Aide to work under an incumbent Assistant Registrar (AR) who would attend to the duties of the IQAU on part - time basis in addition to normal duties of the AR.

Please take necessary action in this regard.

Thank you.


Prof. Mohan de Silva
Chairman

- CC: 1. Vice- Chairman / UGC
2. Secretary / UGC
3. Director / QAAC / UGC
4. Head/HR/UGC
5. Deans of Faculties
6. Registrars of Universities
7. Bursars of Universities
8. Director/Internal Quality Assurance Unit of University

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07.09.2017

Director/QAAC [*Action to be taken, if any*]

Head/HR

AS/QAAC [*Action to be taken, if any*]

971.5.2(g)

Mt. No. 263.3.10 – Internal Quality Assurance Units (IQAU)

The Commission having considered the recommendation of the Management Committee, the Standing Committee on Quality Assurance & Accreditation of the UGC and the provisions of the Commission Circular No. 04/2015, decided that each Internal Quality Assurance Unit (IQAU) should be provided the cadre posts for a Management Assistant and a Works Aide to work under an incumbent Assistant Registrar (AR) who would attend to the duties of IQAU on part-time basis in addition to the normal duties of the AR.

